

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, May 15, 2017**

MINUTES

1. Call to order

The May 15, 2017 regular meeting of the Village Board of Trustees was called to order at 6:30 p.m. by Village President Jack Henrich.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, Forrest Crawford, Jack Henrich, James Elmore, Harvey Potter, Larry Schoenemann, and John Williams. Staff present were Village Clerk Lisa Kalata, Administrator Matt Giese, Village Planner Erin Ruth, Public Works and Utilities Director JJ Larson, Director of Parks & Recreation Sean Brusegar and Police Chief Dan Layber.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*
None

5. Discuss and consider the minutes of the regular Village Board meeting of May 1, 2017.

Motion by Allen to approve the minutes of the regular Village Board meeting of May 1, 2017, seconded by Williams.
Motion carried with a voice vote of 7-0-0.

6. New Business

a. Discuss and consider request from the Cottage Grove Fire Department for accommodations for the 2017 Fireman's Festival.

Motion by Potter to approve the request for the Cottage Grove Fire Department for the 2017 Fireman's Festival, seconded by Williams. Motion carried with a voice vote of 7-0-0.

b. Interviews for vacant trustee position.

Motion by Schoenemann to table item 6b. until the June 5, 2017 meeting date, seconded by Henrich. **Motion** carried with a voice vote of 7-0-0.

c. Discuss and consider appointment of trustee.

Item was tabled in 6b.

d. Discuss and consider Ordinance 01-2017; amending Chapter 224-specifically Section 224-2 Public Nuisances Affecting Health.

Motion by Potter to approve Ordinance 01-2017; amending Chapter 224-specifically Section 224-2 Public Nuisances Affecting Health, seconded by Crawford. **Motion** carried with a voice vote of 7-0-0.

e. Discuss and consider Ordinance 02-2017; amending Chapter 12-specifically Section 12-11 Board of Review.

Motion by Henrich to approve Ordinance 02-2017; amending Chapter 224-specifically Section 224-2 Public Nuisances Affecting Health, seconded by Schoenemann. Motion carried with a voice vote of 7-0-0.

7. Reports from Village Boards, Commissions & Committee

7.I. Emergency Government Committee

Allen explained that they reviewed the tabletop exercise and identified some deficiencies in the process. At the next meeting, they will be electing the committee chair and secretary.

7.II. Community Development Authority

Ruth reported that the committee wrapped up the main body of the economic development chapter and hope to finish the chapter at the next meeting.

7.III. Utility Commission

Larson reported that Shady Grove gave a presentation on the preliminary plat. An update on Well #1 was given to the committee.

8. Reports from Village Officers:

- a.** Troy Allen-Thank you to Harvey for his service.
- b.** Forrest Crawford- Harvey thank you.
- c.** James Elmore-No report.

- d. Harvey Potter- I was elected to my first term in 2007 and served with Larry and Jack at that time and it was an eye opener. I was then re-elected in 2012 and over the course of my time I feel we have made great progress. I'm proud of the economic improvements we made but I'm also proud of the police department that was formed in the Village. But I would like to focus on the future so I'm issuing a challenge to the community and board members, I believe Cottage Grove is on the cusp of something great, so take advantage of the opportunities when they are presented. Be dreamers and bring the dreams to the board and share so that the Village can be the community that people want. I challenge the board to listen to the dreams and board members go to Matt, he is very good at his job and good for the Village. I'm looking forward to doing less.
- e. Larry Schoenemann -I was looking forward to working with Harvey again and will miss your presence on the board. Plan commission will be holding two meetings next month.
- f. John Williams- Harvey good luck in your second retirement.
- g. Jack Henrich- Harvey thank you for your service and I still have your phone number.
- h. Attorney Lee Boushea- Reminder to board members that if there are items on this report section that you would like to discuss, please get the information to Lisa a head of time. Emails are public records, so please do not discuss items with each other. If you have questions, for the interviews please get them to Lisa ahead of time.
- i. Administrator Matt Giese- Harvey thanks for severing and for the kind remarks. It is sometimes difficult getting information to the public, there is a company that can help with getting the information to the public and doing polls. If this is of interest, we could have them do a presentation to the board. Also, thank you to Erin Ruth for putting together the CARPC application, as this is a long process.
- j. Director of Planning and Development Erin Ruth- We were approved for all four areas of the CARPC application.
- k. Police Chief Dan Layber- The Bike Rodeo Safety event is this Saturday morning and we are looking forward to the event. Jamie Doyle has resigned and will be missed. We have over 30 applicants already; we are hoping to have the position filled by the end of June.
- l. Director of Parks & Recreation Sean Brusegar- The first Music in the Grove is this Thursday at Dublin Park.

9. **Communications and Miscellaneous Business**

a. **Consider approval of vouchers**

Motion by Potter to approve the Village portion of the vouchers in the amount of \$118,421.31 seconded by Elmore. The check sequence goes from check #42133 to check #42182. **Motion** carried with a voice vote of 7-0-0.

b. Correspondence-Henrich will be meeting with Dane County Executive Joe Parisi on May 22, 2017. So, if you have any items that you would like Henrich to discuss, please send them to Henrich.

c. **Future agenda items**

Trustee interview and selection

Orientation with Greg Johnson from Ehlers and Ken Herdeman for Ehlers Investments.

10. **Closed Session: The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statue 19.85 (1) (e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; negotiate terms for potential development in TD #6 by Horizon Development Group Inc.**

Motion by Henrich to enter into closed session at 6:57 p.m., seconded by Potter. **Motion** carried with a roll call vote of 7-0-0.

11. **Reconvene into open session and possible consideration of closed session items.**

Motion by Potter to reconvene to open session at 7:25 p.m., seconded by Allen. **Motion** carried with a roll call vote of 7-0-0. No action was taken at this time.

12. **Adjournment**

Motion by Allen to adjourn at 7:26 p.m., seconded by Schoenemann. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved: June 5, 2017

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.